

Indiana University Invitation to Quote

Purpose:

The intent of this Request for Quotation (RFQ) is to solicit the necessary information and communicate the Indiana University ('University') standard terms and conditions concerning the materials and or services required and described herein in order to select a Supplier or Contractor as an approved source based upon their competitive response.

IU Golf Course Renovation – BP#4 Bridge Construction

Project Number#: IU 20165059

QUOTES DUE - June 20, 2018 2:30 EST

Quotes should include:

1. **Formal Bid Proposal Form**
2. **Supplier's Representation Form**
3. **Proposal Certification Form**
4. **Minority, Women's and Veteran's Business Enterprise Participation Plan**

Bids shall be saved in Adobe PDF format and titled as follows:

"[your company name] - IU 20165059, Bid for BL000A Golf Course Renovation - Timber Cart Bridge Construction"

To submit your bid, go to www.iuplanroom.com. Create a User ID and Password and log in to the plan room.

- Click on Private Jobs (with password). Enter the password: bridge
- Click on Submit Bid next to the job name on the information tab. Attach file and add comments, if any.
- Click on Submit Bid at bottom of screen.

You should receive a confirmation screen, stating that, "Your Bid Submission has been saved successfully," as well as an email confirmation, indicating your submission was received.

For assistance with uploading, please contact Nick at Eastern Engineering:

Nick.Logsdon@easternengineering.com

Phone: 317-598-0661

**Non- Mandatory Pre-Bid Conference – June 13, 2018 @ 9:30
a.m. EST**

**Telefund Building
1490 N. State Rd. 45/46 Bypass
Bloomington, IN 47404**

IU Vice President for Capital Planning & Facilities

All inquiries for information and submittal of quotes regarding this request should be directed to:

Vice President for Capital Planning & Facilities
Procurement, Support Resources
1800 N Range Rd
Bloomington, IN 47408
PHONE: 812-855-5294
bidtab@indiana.edu

The purpose of the Pre-Quote Conference will be to clarify the contents of this Invitation to Quote (RFQ) in order to prevent any misunderstandings of the University's position. Any doubt as to the requirements of this RFQ, or any apparent omission or discrepancy should be presented to the University representative at this conference. The University representative will issue a written amendment to the RFQ. Oral statements or instruction shall not constitute an amendment to this RFQ.

Revised 2/23/18